



Job Title: Staff Accountant
Department: Accounting
Supervisor: Financial Controller
Location: Raleigh Office (or Battleboro)

Pay Type: Salaried Position
Hiring Range: \$45,000 - 65,000 DOQ
8- Hour Shift, Monday – Friday

Position Summary

This position will provide support and assistance to the Accounting Manager, the Controller and Chief Financial Officer.

Position Duties and Responsibilities

- Review and approve Company documents for Accounts Payable and Accounts Receivable.
- Prepare and file monthly and/or quarterly Sales and Use tax reports, quarterly Machinery and Equipment tax reports and annual Property tax filing.
- Prepare Monthly report to CFO on Inventory and Aging of Account Receivables.
- Oversees posting of Inventory and Goods received.
- Manages Company Assets in SAP.
- May be assigned projects or special assignments.
- Works closely with external Auditors and Tax Preparers.

Minimum Requirements:

- Four-year degree in Accounting. Finance or Business with an emphasis in Accounting
- 3 years' experience in Accounting.
- Strong computer skills and experience with MicroSoft Office, particularly Excel. SAP experience is preferred, but not required.
- Excellent verbal and written communications skills are required.
- The ability to make decisions in a fast-paced environment with rapidly changing priorities is required.

LS Tractor offers a competitive compensation package that includes:

Competitive Base Pay and Bonus Pay

Health Insurance – coverage starts on day one, employee coverage paid 100% by LS Tractor, dependent coverage premium 50% paid by LS Tractor

After 90-days – Company paid

- Short-term Disability
- Long Term Disability
- Basic Life Insurance



After 90-days Optional Coverage

- Dental
- Vision
- Accident Insurance
- Optional Life Insurance
- Cancer Insurance

Paid Vacation and Personal Days

9 Paid Holidays

401k with Company match after 1 year

6900 Corporation Parkway, Battleboro, NC 27809

Phone: 252-984-0700 Fax: 252-984-0701

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